

**Subject:** Amy Coverage

**From:** "Lena Mulhall" <lmulhall@ccala.org>

**Date:** 10/28/2016 11:03 AM

**To:** "Shawn Bratton" <sbratton@ccala.org>, "Herman Pang" <hpang@downtownla.com>

Hi Shawn and Herman,

I want to set Amy up with covering phones for Carol during our absence and 5-530p each day. Can you give her access to Carol's contacts? Also, when you redid Carol's emails I lost the ability to view her calendar. Can either of you give me access again.

Thank you,

L